

# Certificate Replacement Request Form

***This form will only be processed with payment***

**NOTE: The CPA certificate will only be re-issued in the case of a legal name change or if the original certificate was damaged or lost.**

**Certificate: \$50.00 plus applicable taxes**

Fee	5% GST AB, BC, MB, NT, NU, SK, YT	5% GST + 9.975% QST QC	13% HST ON	15% HST NB,NL,NS, PE	Tax Exempt
\$50.00	\$52.50	\$57.49	\$56.50	\$57.50	\$50.00

1. Complete and return this form with payment (plus applicable taxes).
2. Certificate will be sent to the requested address.
3. Please allow 4 - 6 weeks for delivery.

**Student Name:** \_\_\_\_\_ **CPA Number:** \_\_\_\_\_

**Student Address:** \_\_\_\_\_

**Mailing address for Certificate:**

Complete and return this form to:

Certification Department  
The Canadian Payroll Association  
1600 - 250 Bloor St. E.  
Toronto, Ontario M4W 1E6

Fax #: 416-487-3384

**For assistance, please email : [certification@payroll.ca](mailto:certification@payroll.ca)**

Payment Enclosed:  Cheque  Money Order  Credit Card

**Visa/MC/Amex #:** \_\_\_\_\_

**Expiry Date** \_\_\_\_\_ / \_\_\_\_\_  
mm yy

Amount Authorized: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_