



University of Winnipeg Course Registration Form: 2012

Date: _____

STUDENT DATA (please print)

CPA Number (if applicable): _____

First Name: _____

Last Name: _____

Organization Address

Organization Name: _____

Title: _____

Address: _____

City/Province: _____

Postal Code: _____

Tel: (_____) _____ ext. ____

Fax: (_____) _____

Email: _____

Home Address – Mandatory

Address: _____

City/Province: _____

Postal Code: _____

Tel: (_____) _____ ext. ____

Email: _____

Preferred Mailing Address: Business Home

All correspondence from the CPA will be sent to your preferred address.

COURSE TITLE (choose one course)

- Payroll Compliance Legislation**
- Payroll Fundamentals 1** (prerequisite: Payroll Compliance Legislation)
- Payroll Fundamentals 2** (prerequisites: Payroll Fundamentals 1 and Introduction to Accounting*)
- Introduction to Payroll Management** (prerequisites: PCP certification & Payroll Experience Prerequisite)
- Applied Payroll Management** (prerequisites: Introduction to Payroll Management, Organizational Behavior*, Management Accounting* & Compensation & Benefits Management*)

*Study through post-secondary institution. The CPA has an online database of courses eligible for compulsory course credit. Visit www.payroll.ca to search for courses.

Registration Fee Summary

Explanatory Notes

Please read the following **CAREFULLY** before choosing registration fees.

- **Current CPA Member** (you are a member of the CPA through an individual or organization membership)
- **One-year Membership & Course:** In choosing this option, \$165 (+ applicable taxes) of the registration fee will be applied towards a one-year associate membership with the CPA, renewable annually. Membership entitles you to receive additional benefits including discounted course and certification fees, membership publications, access to Payroll InfoLine and program/service discounts. Organization Membership is for organizations that wish to provide membership benefits to all employees. For more information about Organization Membership, visit www.payroll.ca, email membership@payroll.ca or call 1.800.387.4693 ext. 118.

PAYMENT INFORMATION

Amount Enclosed: (See Registration Fee table. Postdated cheques are not accepted.)

Cheque: Personal Organization Money Order

Payable to: The Canadian Payroll Association

Credit Card #: _____

Expiry date: MM _____ YY _____

Personal Organization (Visa, MC or Amex)

Cardholder's Name: _____

Cardholder's Signature: _____

GST/HST # R100769918 / QST# 1013458720

**Complete this form and mail with payment or
fax with credit card payment to:**

FAX: 416- 487-3384

**CPA National Office, c/o Certification
1600-250 Bloor Street East
Toronto, ON M4W 1E6**

NSF Cheques: A \$25 charge will be applied to cheques that are turned due to "Not Sufficient Funds" (NSF) or stopped payment. The CPA may withhold further services until payment of the NSF charge is received.

Privacy Policy: The CPA does not sell trade or disclose personal information to third parties. We do however distribute information about products and services, such as legislative updates, CPA events, CPA products and services, professional development programs. If you DO NOT wish to receive such communications from the CPA, please indicate so below:

I do not wish to receive such information from the CPA.

Start Date: (mm/dd/yy) _____

Course Code: _____

REGISTRATION FEE (Please check ONLY one.)		5% GST (AB, MB, NT, NU, PE, SK, YT)	12% HST (BC)	5% GST + 9.5% QST * (QC)	13% HST (NB, NL, ON)	15% HST (NS)
<input type="checkbox"/> Current CPA Member	\$725.***	\$761.25	\$812.00	\$833.57	\$819.25	\$833.75
<input type="checkbox"/> One-year Membership & Course**	\$890***	\$934.50	\$996.80	\$1,023.28	\$1,005.70	\$1023.50

*QST is calculated at 9.5% on top of the total price (cost + GST)

** Price includes course registration and a one (1) year membership to the CPA.

*** If you or your organization is GST exempt, a certificate of exemption is required.

